**EXPRESSION OF INTEREST**

**CENTRAL TOOL ROOM AND TRAINING CENTRE (CTTC), Bhubaneswar**, A Technology Centre Under the Ministry of MSME, **Govt. of India** has been appointed as **Nodal Agency for Scheme of Fund for Regeneration of Traditional Industries (SFURTI)** Scheme of **Development Commissioner.** CTTC intends to interact and empanel **Technical Agencies** and **Implementing Agencies** to support Nodal Agency for promotion of artisan/ traditional/ Micro Enterprise Sector clusters.

**experienced Institutes/Social enterprises engaged in the area of cluster/artisans/MSME development, Nonprofit institution(s), Industry Organisation(s) & NGOs** may apply to get empaneled as Technical Agency & Implementing Agency under SFURTI Scheme (Please refer to the website [www.sfurti.msme.gov.in](file:///D:\BPPATTNAIK\SFURTI\TA%20EOI%20Format\www.sfurti.msme.gov.in)) as per the following Format.

Intending Implementing Agencies (IA) who have been involved with any artisan/ traditional/ Micro Enterprise Sector clusters may also identify a suitable Technical Agency and apply with a proposal for implementing the scheme. (Aspiring TAs shall apply in the prescribed format to be empaneled and the IAs may send the proposal along with a Diagnostic Study Report (Primary project Report) on the cluster).

The applications (Hardcopy) must reach the following address on or before 5 PM on 10.06.2020. A copy of the application form may be mailed to the given Mail ID for advance information.

Central Tool Room & Training Centre

B-36, Chandaka Industrial Area,

Bhubaneswar-751024

Tel: 0674-3011704

Mail Id: [ciie@cttc.gov.in](mailto:ciie@cttc.gov.in)

[cttc@cttc.gov.in](mailto:cttc@cttc.gov.in)

**APPLICATION FORM**

**FOR EMPANELMENT OF TECHNICAL & IMPLEMENTING AGENCIES FOR SFURTI CLUSTERS**

|  |  |
| --- | --- |
| Sr. No. | PARTICULARS |
| 1.a | Name & full postal address of the agency with PIN code, STD code, Fax/Tel. No., web site, e-mail ID, |
| 1.b | Name of the Head of the Institution (Person authorized to take decision on behalf of the Agency), Phone No., Mobile No. Email Id |
| 2.a | Legal Status of the Organization (Registration Number, Date of Certification) |
| 2.b | Year of registration (Please enclose the certified copy of the registration certificate) |
| 3 | Year of Commencement of Operation (Total number of years of Experience as on 31.03.2019) (Give details of experience for last Three years as separate annexure/ attachment) |
| 4 | No. of Offices in Odisha with detailed information. (Name of contact persons with postal address, STD Code, Fax/Tel. No., e-mail, Mobile No., if any) |
| 5 | Number and details of staff employed (Qualification, experience, years with the agency, regular/ contract etc.) |
| 6 | Brief profile of the agency along with organizational chart |
| 7.a | Experience in Cluster development in last three years: with specific reference to artisan/ traditional/ Micro Enterprise Sector  (Enclose work order of the clients or any valid proof) |
| 7.b | Experience in Technology dissemination in specific areas in last three years |
| 8.a | Whether the agency has obtained any awards/ recognitions, if so, give details |
| 8.b. | Whether the agency is graded /rated by any competent authority/ professional agency(Furnish copies) |
| 9 | Availability of total manpower/ Experts on regular pay role of the organization (Bio-data of subject/specialized personnel should be enclosed in an Annexure): |
| 10 | CVs of Technical staff and Resource persons or Associated with the Agency (Please mention nature of association) |
| 11 | Details of the following |
|  | 1. PAN Number(Please enclose it’s copy) |
|  | b) GST No. (Please enclose it’s copy) |
| 12 | Audited statements Accounts of the organization for last three years (Annex copies) |
| 13 | Details of Governing Body/ Board Members. (Enclose list of Governing Body Members) |
| 14 | Any other relevant information about the agency with attested copies of supporting documents |

Please provide all the information in aforesaid points and annex copies of documents in case of Sl. Nos. 2(a,b), 3, 6, 7(a,b),8(a,b), 9, 10, 11, 12 and the rest.